



PALMER & PALMER

PSYCHOLOGY SERVICES

Services & Fees

These were updated and effective from 25th January 2025

Introduction

This document is intended to provide an overview of what our services offer and a fee guide. Exact services and fees will depend on multiple factors. If you wish to find out more, please book in a discovery call via our website or, alternatively, contact us on 01603 555 670 or email us at npalmer@papps.org.uk. We are here to help.

A summary of services

We offer the following services:

- Standard Assessment
- Enhanced Assessment
- SENDIST Assessment
- General Psycho-legal Assessment
- Therapy

We also offer add-on and ad-hoc services, including:

- Single consultation
- Hearing attendance
- Addendum reports
- Suitability assessments
- Additional bundle and working document reviews
- Professional's meeting attendance
- Services to organisations

All these services are offered in line with our general T&Cs and, in addition for our psycho-legal services, specific expert witness T&Cs. By commissioning our service, you confirm that you have read and understood these T&Cs.

Service overview

Table one shows the services we offer, what is included, and the guide price for each.

Table one: Service offer

| Service | What is included? | | | | | | | Guide Fee |
|---|-------------------|----------------|-------------------|----------------|--------------------|--------------------|--------------------------|------------|
| | In-person options | Remote options | Flexible payments | Free aftercare | Direct commissions | Named psychologist | Free access to resources | |
| Standard Assessment | X | X | | X | X | X | | £895 |
| Enhanced Assessment | X | X | X | X | X | X | X | £1250 |
| SENDIST & General Psycho-legal Assessment | X | X | X | X | X | X | X | From £1750 |
| Therapy | X | X | | | X | X | | £70 |

Service Descriptions

This section details of each service, to help you decide what you might need for your circumstances.

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| Service | Standard Assessment |
| What is it? | An assessment with a psychologist followed by a short report (circa 10-15 pages). |
| What is included? | <ul style="list-style-type: none"> ✓ 1:1 assessment with a psychologist (approximately two- to three-hours) ✓ Short report (circa 10-15 pages) |
| Why might I need it? | These assessments are suitable for those wishing to answer a specific concern (e.g., dyslexia, dyscalculia, capacity). For example, to assess necessity for exam concessions and other adjustments required at school, |

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| | college, university, or in the workplace owing to a (suspected) specific learning need or to understand if a person has 'mental capacity' to make reasoned decisions about their life or care of others. |
| Guide fee | £895 flat fee |

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| Service | Enhanced Assessment |
| What is it? | A comprehension assessment and report (circa 30-40 pages). The report includes a personalised and specific provision grid, SMART outcomes, and thorough description of need. |
| Why might I need it? | These assessments are designed for complex issues, such as EHCP requests and annual reviews. |
| What is included? | <ul style="list-style-type: none"> ✓ 1:1 assessment with a psychologist (up to four hours) across multiple settings, as required. ✓ Consultation with parents, carers, and key support staff (e.g., class teachers, SENDCo, etc.). ✓ A named coordinator who will manage your case from start to finish. ✓ Free aftercare for up to six months via telephone and email. ✓ Comprehensive report (circa 30-40 pages) including personalised outcomes and provision. ✓ Free access to high quality resources produced by psychologists at PaPPS. ✓ A named psychologist. |
| Guide fee | £1,250 flat fee |

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| Service | SENDIST & General Psycho-legal Assessments |
| What is it? | <p>A thorough assessment and court compliant report (circa 40-80 pages), which is undertaken by an expert witness specialist psychologist. The report is written specifically to your instruction. As such, the contents will vary, depending on what you need. For example, in SENDIST cases we can include:</p> <p style="padding-left: 40px;"> Identification and description of need (Section B) SMART outcomes (Section E) Personalised and specific provision (Section F) </p> |

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| | <p>Comment on health and social care implications on SEND as appropriate (Sections C, D, G, H) Comment on setting type (Section I)</p> <p>Examples of content in other psycho-legal reports might include comment on condition, prognosis, and quantum (i.e., educational and clinical negligence and personal injury claims), capacity (Mental Capacity Act), and psychological factors relating to prosecution under Section 444 (Education Act).</p> |
| <p>Why might I need it?</p> | <p>We specialise in SENDIST appeals, educational and clinical negligence, and personal injury claims as it relates to children or adults who were aged from birth to 25-years old, at the time of the incident. We are also able to provide expert advice on issues relating to capacity (MCA, 2005) and Section 444 proceedings (Education Act 1996). If any of these issues are relevant to your circumstances, then this is the service for you. We take individual or joint instructions from parents, carers, law firms, courts, social care, local authorities, and youth justice services.</p> |
| <p>What is included?</p> | <ul style="list-style-type: none"> ✓ 1:1 assessment with an experienced and trained expert witness psychologist. ✓ Pre-assessment screeners and consultations with parents, carers, and others relevant to the case. ✓ An initial bundle review (up to 500 pages) ✓ A named coordinator who will manage your case from start to finish. ✓ Free aftercare for up to six months via telephone, email, and by arrangement, video call. ✓ Comprehensive and court compliant report (circa 40-80 pages). ✓ Free access to high quality resources produced by psychologists at PaPPS. <p>✗Please note, attendance at hearings, additional bundles, addendums, professional's meetings, and similar are charged as 'add-ons', if required.</p> |
| <p>Guide fee</p> | <p>SENDIST cases are £1750 (flat fee). General psycho-legal cases are priced based on what is required.</p> |
| <p>Service</p> | <p>Therapy</p> |
| <p>What is it?</p> | <p>A 50-minute 1:1 or 75-minute group session with a named psychologist. Our work will be framed within the following frameworks or a combination of these:</p> |

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| | <p>Narrative Therapy – uses storytelling and creative arts (suitable for children and adults aged 8+). Children’s Accelerated Trauma Technique (CATT). Personal Construct Psychology (PCP). Play-based approaches.</p> <p>We work with children from aged 4 and over.</p> |
| Why might I need it? | <p>Clients meet with us for a wide variety of reasons. Nick's specialist interest areas are bereavement (particularly child loss), body image issues, and recovery from interpersonal distress (e.g., domestic violence, bullying, school-based trauma, etc.). Nikki’s specialist interest areas are in the experiences of difficult childhood memories such as intrusive thoughts, low self-esteem, anxiety, and sleep disturbances, for example.</p> |
| What is included? | <p>✔ Session(s) with a named psychologist / therapist.</p> |
| Guide fee | <p>£70 (1:1 sessions) and £95 (group sessions). Requests for letters are charged at £210.</p> |

Add-on and Ad-hoc Services

This section details each service that can be commissioned as a ‘one-off’ or as an add-on to one of our main services described above.

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| Service | Single consultation |
| What is it? | A 1-hour meeting with a psychologist. |
| Why might I need it? | Advice on specific issues or planning on next steps without the full commission of a service. |
| What is included? | <p>✔ 1 hour consultation with a psychologist.</p> <p>✔ A brief written summary provided on email or single side headed paper on request.</p> |
| Guide fee | £100 plus expenses |
| Service | Hearing attendance |

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| What is it? | Charged per half day (3 hours) for in-person or remote attendance at a hearing as an expert witness. |
| Why might I need it? | If you require us to give oral evidence in addition to our written report. |
| What is included? | <ul style="list-style-type: none"> ✔ Up to three-hours attendance at a litigation hearing. ✔ Provision of oral evidence in court, if requested, and assuming permission is given by the judge. |
| Guide fee | £300 (per half day) plus expenses |

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| Service | Addendum reports |
| What is it? | An additional report to the primary written evidence already provided, typically when new or additional evidence becomes available. |
| Why might I need it? | If you ask us to consider new evidence or if our opinion changes for any other reason not known to us at the time of filing. |
| What is included? | ✔ An additional report which addresses new questions, considers new evidence, and formally changes or retains a professional opinion. |
| Guide fee | £100 per hour (up to a maximum of £500) |

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| Service | Suitability assessments |
| What is it? | A paper-based or site visit of a school to determine its suitability for your child's needs. |
| Why might I need it? | If there is disagreement or uncertainty over placement type, consultations with schools have failed, or EOTAS is denied based on the local authority's view that suitable education is available elsewhere. |
| What is included? | ✔ Review of available documents for each setting (whether in-person or paper-based). |

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| | <ul style="list-style-type: none"> ✓ The coordination of meetings with staff and, if in-person, visit(s), plus time to visit and assess. ✓ A short summary report. |
| Guide fee | £600 (flat fee) plus expenses |

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| Service | Additional bundle and working document reviews |
| What is it? | All our psycho-legal services include a bundle review of up to 500 pages. Similarly, in SENDIST litigation it is common for a ‘working document’ to be shared amongst parties prior to a hearing, with the review of resolving or, at least, narrowing the issues before the day. You may wish for us to comment on this document, but it is not mandatory. |
| Why might I need it? | <p>If you ask us to review more than 500 pages, we will automatically charge at the rate shown for pages over this amount. If you ask us to review new documentation later (e.g., for an addendum), the same fee applies.</p> <p>Psychologists play a critical role in SENDIST proceedings. If a working document can resolve or narrow issues, then it is less likely a hearing will be necessary. This may save time and money in the long run.</p> |
| What is included? | ✓ Reading of additional papers / working document provided. |
| Guide fee | £100 p/h (working document) / £0.75p per page (bundle review) |

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| Service | Professional meetings |
| What is it? | If your solicitor or that of the other party suggests a meeting, or if the court directs it, for the professionals (experts) in the case to meet and discuss issues and their positions. |
| Why might I need it? | Where there are points of disagreement between professionals that may be resolved or clarified. |
| What is included? | ✓ Attendance and contribution to such meetings. |

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| Guide fee | £100 per hour |
| Service | Services to organisations |
| What is it? | For schools, colleges, universities, law firms, charities, and other organisations who require our services. |
| Why might I need it? | If you require ad-hoc contributions or wish to retain our services for bulk commissions across all our service offer plus bespoke activity if required. |
| What is included? | ✔ Bespoke services tailored to your needs. |
| Guide fee | By negotiation, fees are discounted when our services are retained or there are bulk commissions. |

Expenses and Costs

This section details common expenses and costs that may be incurred by us when delivering services to you, away from our chosen office. This is indicative and not exhaustive.

| Extras | | |
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| Cost Type | Cost | Examples of Service |
| Travel | £40 | Charged per hour, door-to-door, return. |
| Mileage | £0.45p | Charged per mile, return. |
| Public Transport / Hiring Services | Variable | If public transport or hiring service is used this will be shown on your invoice. Public transport includes all and any reasonable means, such as coach, train, plane, taxi, ferry, and any other form of publicly available transportation required to carry out our duties. |

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| Accommodation | Variable | If an overnight stay is necessary, you will be informed at the point of booking. Our preferred supplier is Premier Inn, so costs can be kept within a reasonable price range. |
| Stipends | £30 | This is a flat fee charged per day only when an overnight stay is necessary. |
| Tolls, congestion charges, parking fees, etc. | Variable | We charge reasonable costs as a direct result of us delivering our services to you. These are typically charges relating to fees prescribed by others and that are necessary to be legally compliant. |